

**Minutes of the
MABAS EXECUTIVE BOARD MEETING
Wednesday, June 15, 2016
1302 – 1423 Hrs.
MABAS Readiness Center • Wheeling, Illinois**

1) Call to Order – Sign In – Roll Call – Pledge

President Jeff Macko called the meeting to order at 1302 hours. Roll call was followed by the Pledge of Allegiance to the Flag.

Divisions Present: Division 1, Division 2, Division 3, Division 4, Division 5, Division 6, Division 8, Division 10, Division 12, Division 13, Division 16, Division 19, Division 20, Division 21, Division 22, Division 25, Division 27, Division 28, Division 29, Division 30, Division 31, Division 32, Division 33, Division 35, Division 37, Division 38, Division 40, Division 43, Division 54, Division 56 Division 57.

Divisions Absent: Division 7, Division 9, Division 11, Division 14, Division 15, Division 17, Division 18, Division 23, Division 24, Division 26, Division 34, Division 36, Division 39, Division 41, Division 42, Division 44, Division 45, Division 46, Division 47, Division 48, Division 49, Division 50, Division 51, Division 52, Division 53, Division 55, Division 58, Division 59, Division 60, Division 61, Division 62, Division 63, Division 64, Division 65, Division 66, Division 67, Division 68, Division 69.

Quorum: With 31 of 69 divisions represented, a quorum (1/3 of 69) was present.

MABAS Staff Present Included: Jeff Macko, Don Davids, Jay Reardon, Harry Tallacksen, Joe Cluchey, Glenn Ericksen, Dave Haywood, Darin Beckman, Ed Murphy, Jim Klinefelder, Chip Wilmot, Kevin Lyne, John Gaughan, Mike Forrest, John Michalesko, Spence Kimura, Dave Fleege, Johnathan Paholke. David Schweihs, Jeanie Mercier.

Moment of silence for Robert M. Delaney who passed June 14th. He was a Lt. on the Chicago FD and a charter member of MABAS US&R. .

2) Agenda – Additions, Deletions, Amendments

None.

3) Minutes – Motion to Approve/Amend Feb. 24, 2016*

Motion: (Division 54, Division 5) made to approve the minutes of the MABAS-IL Executive Board meeting of February 24, 2016 as published.

Discussion: None.

Motion Vote: Approved unanimously by voice vote.

4) Guests – Introductions – Welcome

Pete Smith of ILEAS and Illinois State Fire Marshal Matt Perez.

5) Public Comment Period – Non-Agenda Items

Jay Reardon explained his health issue with resultant surgery around his left ear. He's recuperating well.

6) Agency Representative Remarks

a) ILEAS
No report.

b) OSFM
No report.

c) IEMA
No report.

7) Finance – Budget – Comptroller's Report*

a) Funds Status Report*

Glenn Ericksen reported for Treasurer/Comptroller Paul Maplethorpe. The meeting packet includes a Statement of Financial Activity report as of May 31, 2016 showing a negative \$213K balance in the Operations

Fund primarily due to the \$200K payment on the purchase of the MRC in February, and a positive balance of \$1,158K. in the Grant Management Account.

b) Dues Report 2015 & 2016*

There's a printed report in the meeting packet showing the 2015 dues have all been received and the 2016 dues are just starting to be received. The second notice to divisions has gone out.

c) Grant Matrix – 2015 Grant Cycle*

April 1, 2016 – March 31, 2017

In meeting packet is the UASI & SHGP grants matrix showing where they stand. MABAS is currently still operating under the 2014 UASI grant but will begin with the 2015 UASI grant when the 2014 is closed out at the end of this month. The SHGP 2014 grant has been closed out and MABAS is currently in the 2015 grant cycle.

d) 2016 Grant Cycle Proposed – Attachment A's

April 1, 2017 – March 31, 2018

The report is in the meeting packet. Glenn Ericksen reported grant requests are pretty much flat compared to last year with the goal being to mostly keep things maintained. IEMA is trying to stretch the time to end June 30, 2016, to match the mythical state budgets. Things are working well at this time but we expect money flow to come to a halt as of July 1st.

Jay Reardon reported the 2017 Federal budget as proposed by the outgoing administration provides almost draconian cuts to the Fire Act, the SAFER and the Homeland Security Preparedness grants. Illinois' current homeland security grants of \$16.6M is recommended to go down to about \$9M. 2016 grant requests submitted are based on the current income for IL state grants. MABAS has been going about three years without significant grants increase.

MOTION: (Division 22, Division 32) made to accept the financial reports.

DISCUSSION: None.

Motion Action: Approved by unanimous voice vote.

8) Attorney & Legislation

a) MABAS License Plate Legislation Status 2016 – HB5647 & SB2592

It was reported there's been no movement on this initiative. The Governor's position has been to not talk about revenues until the expenditures side has been addressed, so both chambers know our license plate subsidy initiative wouldn't make it beyond the Governor's desk. The issue isn't dead, but there's no hope for anything to happen soon.

b) MABAS Legislation Meetings

1) Transportation Coalition

Joe Cluchey, Dave Haywood and Jeff Macko met in Springfield with the Coalition to discuss funding issues. They met for 1 - 1½ hours when they'd been promised only 5 minutes. It was a positive meeting.

Jay Reardon reported there's to be an Illinois Constitutional Amendment proposed on the November ballot that would limit how "transportation" money is used so it couldn't be spent for things other than matters of transportation. This includes license plate revenues. It would disallow legislative and executive branch sweeps of those funds. Legislators have assured us we're still in the mix. It might be well if MABAS sits quietly right now to see how this develops.

2) Governor Rauner's Staff

MABAS had a good meeting with two of the Governor's Staffers who said they're right now not sure which is the best way for MABAS to go, but have assured us they will not allow MABAS & ILEAS capabilities to go away due to a lack of funding. Our people left with a positive feeling.

- c) Budget Deadlock 2016 Status
 - 1) HB6042 – Federal Fund Matters
Rep. Moffitt (R-74)
MABAS had to go before legislators last year to get our Federal government grant money freed up. It's expected we'll have to go through that process again this year/fall. Federal pass-through grant dollars supposedly can't be withheld, but that money can't be dispensed until Illinois can appropriate it. We expect to have to go back to testify before two committees to get grant funds released.
 - 2) Fire Prevention Fund – OSFM – Continuing Resolution
Rep. Nekritz (D-57)
The Fire Prevention Fund from OSFM has been the source of a \$125K grant to MABAS which has been used to pay for a lot of insurance costs. MABAS had to testify and in so doing followed the advice from Fire Marshal Matt Perez to not cause political crossfire, and the Governor did commit to signing and releasing the funds. We'll go through the process again later this year.
 - d) EMS Mutual Aid – Wisconsin & Illinois Departments of Public Health – EMS
Illinois/Wisconsin border communities continue to be concerned about providing EMS mutual aid across the state line since Wisconsin has not yet passed MAMA-C (Mid-America Mutual Aid Consortium) legislation. MABAS thus far hosted two meetings, resulting in an agreement that can be signed by both WI MABAS and IL MABAS. The dialog at the very productive meetings was all positive. Chiefs of EMS in IL and WI agreed in concept at the meetings. A rough draft of the agreement is in the meeting packet. Divisions are to read through the draft and send comments to the MRC. This is to be an item for action at the October Executive Board meeting. The finalized agreement may open the door for some other border states.
 - e) MABAS Contract Addendum Status Report – FEMA
A report is in the meeting packet, but Joe Cluchey provided updated figures. Just under 72% of members are 100% complete. An additional 7% have submitted nearly all required materials. The easiest way to submit outstanding documents is to scan them and email them to Kim Szlak. MABAS now wants all completed documents without having divisions hold them while waiting for the entire division. This initiative was started in July 2014 and needs to get finished as it's a FEMA requirement.
- 9) Policy Considerations
- a) Freedom of Information Officer (FOIA)* Act MABAS Policy – Consideration to Adopt
The meeting packet includes the proposed MABAS-IL Policy/Procedure introduced at the Feb. 2016 Executive Board meeting. Attorney Shawn Flaherty explained adopting this Policy will put MABAS-IL & divisions in compliance with Open Meetings Act requirements. Jay Reardon explained that if a local agency has its own policy/procedure, the local policy trumps this statewide one.
Motion: (Division 2, Division 21) made to adopt the proposed Policy A-02-06.
Discussion: None.
Motion Vote: Approved by unanimous voice vote.
 - b) MABAS Dues Review Work Group*
By policy, MABAS is supposed to review its dues structure every even numbered year. Triggered somewhat by a discussion with legislators about financial support for MABAS, Jeff Macko explained he wants to establish a Work Group made up of a cross-section of state member organizations to review the dues structure and come back with a proposal to the Elected Board. Volunteers should contact Jeff or Jay.
 - c) New MABAS Division Requests – Criteria and Parameters – Work Group
Jeff Macko explained he wants to establish another Work Group made up of a cross-section of state member agencies to put together criteria to guide the establishment of additional divisions, possibly leading to a set of parameters that could become a policy. Volunteers should contact Jeff or Jay.
- 10) Committee Matters and Reports
- a) 2016 Committee Work Plan Requests Status Report*
The information is in the meeting packet.

11) CEO Report

- a) Tom Lovejoy – Plans Branch Chief Retirement (6/10/16)
Tim Littlefield – Selectee – MABAS Plans Branch Chief*
Tom Lovejoy retired last Friday after about six years with MABAS. Tom’s position as MABAS Plans Branch Chief has been filled by AC Tim Littlefield, formerly of Algonquin-Lake in the Hills FPD. Tim’s résumé is in the meeting packet.
- b) 2016 US&R ORE & Triple “R” Exercises – Status Report
Joe Cluchey verbally provided an overview of the planned upcoming (next Monday) annual IL Task Force 1 Operational Readiness Exercise that’s to run up to three days while dealing with “terrorist-based”, near-simultaneous events at four locations, ramping up from a local response to Illinois National Guard involvement at one of the locations. We’ll be evaluating our ability to mobilize and work together vs. testing skills.
- c) CCDHSEM – MABAS Swift Water Teams (2) Progress Report
Joe Cluchey explained Cook County had expressed an interest in developing swift-water teams and even provided funding to do so. We came up with a concept we could replicate in the future if we want and wrote FEMA typing standards to follow. Cook County Swift Water 1 (combined from Divisions 1, 3 and 24) and IL TF-1 Swift Water will be the two teams. Initial team and personal equipment has been purchased. Meetings have taken place. Classes have been held. Though based in Cook County, the teams should be able to go anywhere. Specifications for an equipment trailer are being developed.
- d) Federal Legislators Visit MABAS and MRC
 - 1) Senator Kirk’s Staff (5-16-16)
She visited the MRC and was given a briefing on MABAS and also talked about areas of common interest and concern. The visit was a very positive experience.
 - 2) Congressman Dold & Staff (5-31-16)
The MRC also had a positive visit by Congressman Dold and his staff.
 - 3) Last Friday Jay Reardon accepted an invitation as part of the Metro Chiefs Legislative Day to do a briefing for 13 Congressional Staffers for approximately. 10 min regarding federal proposed grant reductions.
- e) 2017 MABAS Training Summit
 - 1) 50% Reduction in Grant Funding
The 2017 MABAS Training Summit will be in Feb. We received all positive remarks about the 2016 arrangements and venue. But current grant funding has been reduced by almost 50% which means we can no longer afford to provide OT/BF for the event. The reduction mainly affects the Dispatch side of the summit. We figure that loss of funding may cause us to lose about 50% of the Dispatch attendees. Jay had the opportunity to explain to the IEMA Director the potential impact on the quality of dispatching services.
 - 2) OT/BF Not Available
(See above.)
 - 3) Bloomington/Normal (Feb 5-10, 2017)
The 2017 MABAS Training Summit will again be in Normal.
- f) Duo Dote Auto Injector Distribution (Divisions & Special Teams – 300 Each)
The project to collect expired Duo Dote auto-injectors and replace them with about 42,000 fresher ones has been completed. 300 went to each MABAS division and 300 to each special operations team, all at no cost to MABAS because we’re on the list with federal agencies to pressure manufacturers to replace expired Duo Dotes at no cost to field users. Dave Haywood did a great job at coordinating this huge project.

12) Capital/Major Projects Review

- MRC Parking Lot Areas – Sealcoating

Parking lot areas at the MRC were improved tremendously, with help from the Village of Wheeling. The project is about 98% complete.

13) Old Business

None.

14) New Business

CIMS: Joe Cluchey reported CIMS (Contact Information Management System) data will be used for the exercises. Divisions must keep the CIMS up-to-date! E-Sponder notifications need to be going to correct phone numbers. Divisions must keep CIMS up to date for proper/successful tasking by the CAD.

HB4522: Attorney Shawn Flaherty reported HB4522 pertaining to allowing municipalities to assess fees for services rendered to non-residents passed both houses May 31st and went to the Governor's desk. The bill changes the maximum amount that legally can be charged from \$250/hour/vehicle to \$250/hour for vehicles responding regardless of the number of vehicles that responded.

Tier 2 ID Cards: MABAS Credentialing Coordinator Ed Murphy reported he's been doing an audit of Tier 2 ID cards and found there's a number of cards in the system for people who are no longer in the service. Divisions need to let Ed know which cards need to be deactivated so we can keep the system able to make proper dispatching decisions.

15) Divisional Reports

Chief Mark Puknaitis reported Division 16 updated its response protocol so requests for a special team from Division 16 will result in an entire division response. The response can always be deescalated if desired.

16) Public Comment – Non Agenda Items

(None.)

17) Adjournment: NLT 1500 Hrs – Target

Motion: (Division 27, Division 3) made to adjourn the meeting at. 1423 hours.

Discussion: None.

Motion Vote: Approved by unanimous voice vote.

18) Next Executive Board Meeting

Wednesday, October 12, 2016

1:00 – 3:00PM

Peoria Convention Center

(In conjunction with IFCA Conference)

Respectfully submitted by:

Harry Tallacksen
2nd Vice President

**Attachment Provided*

Minutes approved by action of the Executive Board at its October 12, 2016 meeting.