

**Minutes of the
MABAS EXECUTIVE BOARD MEETING**

Wednesday, February 8, 2017

1309 hrs. – 1438 Hrs.

Bloomington-Normal Marriott Hotel and Conference Center • Normal, Illinois

1) Call to Order – Sign In – Roll Call – Pledge

President Jeff Macko called the meeting to order at 1309 hrs., led the Pledge of Allegiance to the Flag, and then a moment of silence in recognition of the recent tragic losses of Franklin FPD firefighter Jonathan Austif who lost his wife and two young children 1/31/17 in a fire, and of the death of Homer FPD firefighter John Cummins who suffered a medical problem 2/8/17 and died.

Divisions Present: Division 1, Division 2, Division 3, Division 4, Division 5, Division 6, Division 7, Division 8, Division 9, Division 10, Division 11, Division 12, Division 13, Division 16, Division 17, Division 18, Division 19, Division 20, Division 21, Division 22, Division 23, Division 24, Division 25, Division 26, Division 27, Division 28, Division 29, Division 30, Division 31, Division 32, Division 33, Division 35, Division 36, Division 37, Division 38, Division 39, Division 40, Division 41, Division 44, Division 47, Division 50, Division 51, Division 52, Division 54, Division 56, Division 58, Division 62, Division 64, Division 66, Division 67.

Divisions Absent: Division 14, Division 15, Division 34, Division 42, Division 43, Division 45, Division 46, Division 48, Division 49, Division 53, Division 55, Division 57, Division 59, Division 60, Division 61, Division 63, Division 65, Division 68, Division 69.

Quorum: With 50 of 69 divisions represented, a quorum (1/3 of 69) was present.

MABAS Staff Present included: Jeff Macko, Don Davids, Harry Tallacksen, Paul Maplethorpe, Jay Reardon, Al Vrshek, Darin Beckman, Dave Fleege, John Michalesko, John Gaughan, A.C. Buehler, Mike Forrest, Dave Haywood, David Schweihs, Kevin Lyne, Jim Klinefelter, Ray Kay, Tim Littlefield, Jeanie Mercier, Spencer Kimura, Kim Szlak, Johnathan Paholke, Michael Graves, and Ed Murphy.

2) Agenda – Additions, Deletions, Amendments

MABAS CEO Chief (ret.) Jay Reardon asked to add a couple items of general interest to the end of his CEO Report.

3) Minutes – Motion to Approve/Amend - October 12, 2016*

Motion: (Division 54, Division 36) made to approve the minutes of the MABAS-IL Executive Board meeting of October 12, 2016 as published.

Discussion: None

Motion Vote: Motion approved by unanimous voice vote.

4) Guests – Introductions – Welcome

Pete Smith representing ILEAS.

5) Public Comment Period – Non-Agenda Items

None.

6) Agency Representative Remarks

a) ILEAS

Agencies who haven't yet notified Urbana to indicate whether you're wanting to keep or surrender your ITTF-issued STARCOM21 radio(s) need to do so as soon as possible. Without the notice, radios will be disconnected from the network. People wanting an additional STARCOM21 radio should get in touch with Russ Gentry (rlgentry@ileas.org). People who accept an additional STARCOM21 radio will need to pay the network licensing fee.

b) OSFM

Nothing.

- c) IEMA
Nothing.
- 7) Finance – Budget – Comptroller’s Report*
- a) Funds Status Report*
The report is presented on pages 6 - 8 in the meeting packet. Treasurer/Comptroller Paul Maplethorpe led a highlights explanation of the printed report.
 - b) Dues Report 2016*
(See above.)
 - c) Grant Matrix 2015 Current
(4-1-16 / 3-31-17 with Reprogrammed Extension 7/1/17)*
(See above.)
 - d) 2016 Grant Submittal – SHGP/UASI – Status
CEO Jay Reardon explained we had to suck up about 3%, or \$300K, out of the 2016 grant to pay for administrative costs. We also had to reprogram some of the money to pay a 15-month grant cycle at a 12-month funding level. We expect to be receiving somewhere around \$6.5M with about 57% coming from the State and the balance from UASI, but we won’t know the actual amounts until April. The grant submittals will be prepared and submitted somewhere between May and August with awards expected sometime in the fourth quarter of the calendar year.
 - e) MABAS 2017 Proposed Operating Budget*
 - 1) (Non-Grant Funds)
 - 2) Request to Adopt
 - 3) Excludes Any Recognition of Increased Dues Revenues
Motion: (Division 39, Division 28) made to adopt the proposed budget.
Discussion: Jay explained the presented budget does not assume increased dues which, if approved later in this meeting, would alter the projected income.
Motion Action: Motion approved by unanimous voice vote.
- 8) Attorney, Legal Counsel, Legislative Matters
- a) MABAS-IL and MABAS-WI Interstate EMS MOA-Legal Actions Pending
Legal counsel was ill and not able to attend this meeting. Tabled.
 - b) MABAS-IL and MABAS-IN Interstate MAMA-C – Legal Actions Pending
Legal counsel was ill and not able to attend this meeting. Tabled.
 - c) MABAS Contract Addendum Status Report* 2017 Progress To Date – 2017 Planned Actions
Referring to page 20 of the meeting packet Jay Reardon commented the project to be compliant with FEMA’s federal fire service reimbursement policy is approximately 79% complete. MABAS is going to send a letter directing those departments who are not going to take action on the addendum to check the box accordingly, sign the letter and return it so MABAS can have that information on record. MABAS will make a list of who’s adopted and who’s not and will make that information available to facilitate all departments in making their mutual aid decisions going forward. We intend to bring this to closure in 2017.
 - d) 2017 MABAS Legislative Actions Regarding Sustainable Funding
 - 1) License Plate Renewal Fee
Jay Reardon reviewed our 3-year long legislative efforts to add a \$3.00 surcharge to license plate renewals. Our bill went nowhere in committee again this last year due to state budget deadlock issues. We’ve talked to legislators to convince them they need to provide MABAS dependable, sustainable funding if they want us to continue, and they say they do. Legislation has been reintroduced by Representative Nekritz. We’ve not given up.

2) Constitutional Amendment – Transportation “Lock Box” Passage

The Transportation Coalition succeeded in getting a question placed on last November’s ballot asking voters to approve that all funds related to transportation will have to be spent on transportation projects. MABAS had met with the Transportation Coalition prior to that vote and members were receptive to our reasoning that transportation projects result in public safety costs that need to be funded. The “Lock Box” Amendment passage yielded a debatable effect on our license plate bill. Lobbyist John Millner has talked to a senator connected to the Transportation Coalition in an effort to keep options open.

On a related issue, Mike Mavrogeorge announced the General Assembly’s Fire Caucus Annual Breakfast will be at 8:00a on March 16th in the Capitol cafeteria. The annual Fire Service Legislative Day will kick off at 8:00a on March 8th in Springfield, providing an opportunity to push our fire service legislative agenda. Those attending are encouraged to wear dress blues.

3) Project Fees For Public Safety Mutual Aid Fee For Services Demand
(See above.)

9) Policy Considerations

a) MABAS Dues Work Group Report and Recommendations Policy Consideration to Adopt Feb. 8, 2017*
Info previously distributed.

Motion: (Division 36, Division 20) made to approve the recommendation of the Dues Work Group to change the dues structure as previously presented and as documented on pages 21 – 36 in the meeting packet.

Discussion: None.

Motion Action: Via a roll call vote of 46 ayes, 3 no’s, and 0 abstentions, the motion carried.

b) Request For New MABAS Division (70)* Separation Of Agencies From Division 12 Request For Considerations To Approve/Disapprove

Motion: (Division 12, Division 24) made to approve the creation of a new Division 70 through the separation of six member agencies from Division 12.

Discussion: To clarify some recently raised questions, CEO Jay Reardon explained MABAS’s original planning and subsequent follow through to purchase deployable equipment sufficient for an eventual target of seventy (70) divisions, which is one more than the present sixty-nine (69) divisions. Right now there’s no expectation of grant money to allow MABAS to expand beyond the seventy. There will be some operational costs and some soft costs involved with setting up a new division. The parties involved understand the impacts of a split on their divisional Special Operations Teams, and that MABAS has no need for additional statewide Special Operations Teams at this time.

A Division 20 representative questioned the reasoning behind the meeting agenda calling for a vote on this issue prior to discussion of adoption of a pertaining policy, and further stated Division 20 does not feel this split truly follows the benefits of the MABAS system and moves away from the recent pressures of consolidation. President Jeff Macko explained the meeting agenda sequence is in keeping with the order in which the business was submitted for consideration.

Bill Schultz, Fire Chief of the City of Wheaton and President of the West Suburban Fire/Rescue Alliance, explained the desire to separate from Division 12 and that the majority of Division 12 members voted to allow the separation. The effort is not to create waves but is an attempt to strengthen the local area in western DuPage County. The action is directly in line with consolidation efforts within the county. Since 2010, six departments have joined the Alliance.

Richard Mikel, Fire Chief of Elk Grove Village and Vice President of Division 1, commended the efforts taken to provide functional consolidation but said Division 1 is not able to see an overall

benefit to MABAS in creating another division in this way. Division 1 sees where the split would improve the individuality of the six departments in the Alliance, but has yet to see a positive impact on MABAS overall and finds it hard to accept the statement there will be no negative impact.

Motion Vote: With a roll call vote of 20 ayes, 26 no's, and 3 abstentions, the motion was defeated.

- c) MABAS New Division, Transfer, Separation* Work Group Report and Recommendation Policy Considerations to Adopt – Feb 8, 2017
Motion: (Division 54, Division 36) made to adopt the draft Policy as presented at the October 12, 2016 Executive Board meeting.
Discussion: None.
Motion Vote: Motion approved by unanimous voice vote.
- d) MABAS Staff Uniform Policy Update* Policy Consideration to Adopt – Feb 8, 2017
Introduced at Oct. meeting.
Motion: (Division 54, Division 41) made to approve the new "Clothing for Staff Personnel" Policy C-02-01 as introduced at the October 2016 meeting and as on pages 73-76 in today's meeting packet.
Discussion: In response to a question, it was explained the revenue to support this will come mainly from the Dues Fund.
Motion Vote: Motion approved by unanimous voice vote.

10) Committee Matters and Reports

- a) Illinois Terrorism Task Force (ITTF) Restructure*
CEO Jay Reardon reported on the January 23rd restructuring of the Illinois Terrorist Task Force (ITTF) into five steering committees of Law Enforcement, Fire, Emergency Management, Public Health, and Critical Infrastructure/Transportation. For 2017, IFSI Director Royal Mortenson is chair of the Fire Committee and Jay is vice-chair. The committees will be the group to advise the Governor regarding areas where we're not prepared and corrective action is needed. More to come.
- b) Bylaws and Elections Committee
1st Vice President Don Davids reported the Committee reviewed all packets and found all to be valid for nomination.
- 1) Nominations For Second Vice President*
The single nomination for this position is Chief (ret.) Harry Tallacksen. Nominations from the floor were called for three times.
Motion: (Division 8, Division 6) made to close nominations.
With only one candidate, Chief Davids called for the vote.
Motion Vote: Harry Tallacksen was elected by unanimous voice vote.
 - 2) Nominations For Treasurer/Comptroller*
Chiefs Greg Formica and Sean Maloy were candidates for this position. Nominations from the floor were called for three times.
Motion: (Division 24, Division 28) made to close nominations.
Motion Vote: In a roll-call vote, Sean Maloy received 34 votes, Greg Formica received 13 votes and there was 1 abstention. Sean Maloy was elected Treasurer/Comptroller.
 - 3) Nominations For Secretary*
The single nomination for this position was Chief Joe Holomy. Nominations from the floor were called for three times.
Motion: (Division 66, Division 41) made to close nominations.
With only one candidate, Chief Davids called for the vote.
Motion Vote: Joe Holomy was elected by unanimous voice vote.

President Jeff Macko welcomed the new board Leadership Committee members while explaining they assume their positions at the conclusion of this meeting.

11) CEO Report

- a) MABAS Non-For-Profit - Status Report*
Referring to pages beginning on 111 in the meeting packet, CEO Jay Reardon explained the Leadership Committee has been working to follow through on the October 2016 Executive Board meeting decision to set up a foundation that could raise up to \$50K at a cost not to exceed \$2K for the filing. Jay and the Leadership Committee will be working on identifying directors from non-firefighting organizations to sit on the board. The goal is to replace lost grant funds to assist with summit costs.
- b) MABAS 2017 Annual Training Summit Report
Command registration was 256 including speakers; Dispatch registration was 184 including speakers. We were pleased to see Dispatch attendance didn't decline even with the loss of OT/BF funding.
- c) MABAS 2018 Annual Training Summit Projection Loss of Grant Funds In Support (SHGP)
We are feeling optimistic based on this year's attendance and right now are planning to have a training summit again next year even in the face of no grant funding.
- d) MABAS-IL and IAFC Website Tool Box
 - 1) Active Shooter – On Line Tool Box
We are working with IAFC and certain privates on putting together an Active Shooters Tool Kit web site with SOP's, procedures, articles, best practices, etc. It's already up and running and we'll continue building it.
 - 2) Complex – Coordinated Attacks Tool Box – In Process
Same as above but with a somewhat different focus.
- e) ITTF Overtime/Backfill Reimbursement Policy Change
Though there was talk to reduce OT/BF to not exceed \$50/hour, as of last week OT/BF for MABAS will remain at \$58/hour maximum. We do not yet have this in writing.
- f) University of Illinois Research Effort With MABAS*
Research Specialist Dr. Marshall Poole contacted MABAS regarding the possibility of interviewing our people to explore the possibility of mobilizing data resources to support preparation, response, and recovery from disasters. This is a research project to assist first responders in making decisions through the use of data. We will share more information as it becomes available.
- g) University of Illinois Research Effort With MABAS*
Retired Chief Hank Clemmensen of the IAFC was asked to get involved in forming a focus group from public safety agencies who want to, or are already, using drones, to properly train and develop policies for use. Jay is looking for this to take place at the divisional level whereby participants would be representing their division. Interested people should drop an email to Jay.
- h) MABAS 2016 Annual Report
The MABAS 2016 Annual Report has been submitted to IEMA reporting on activities and things accomplished. We'll make it available after IEMA signs off on it.
- i) Additional Bunk Rooms at the MRC
Jay invited people to stop by the MRC to see how the number of bunk rooms on the 2nd floor of the west end of the MRC has been expanded so we can more comfortably house staff supporting deployed troops. We're also going to be using the space to bunk division "spark plugs" invited to

the MRC for a weekend visit to undergo a briefing/update on all-things-MABAS. More info to come.

12) Capital/Major Projects Review
Nothing to report.

13) Old Business
None.

14) New Business
None.

15) Divisional Reports
None.

16) Public Comment – Non Agenda Items
None.

17) Adjournment: Target 1500 Hours
Motion: (Division 66, Division 31) made to adjourn the meeting at 1438 hrs.
Discussion: None.
Motion Vote: Motion approved by unanimous voice vote.

18) Next Executive Board Meeting
Wednesday, June 14, 2017
1:00PM – 3:00PM
MABAS Readiness Center
Wheeling, IL

Respectfully submitted by:

Harry Tallacksen
2nd Vice President, Acting Secretary

* A printed report is included in the meeting packet.

Minutes approved by action of the Executive Board at its _____ meeting.