

**Minutes of the
MABAS EXECUTIVE BOARD MEETING
Wednesday, June 14, 2017
13:00 Hrs – 14:20 Hrs.
MABAS Readiness Center (MRC)**

1) Call to Order – Sign In – Roll Call – Pledge

President Jeff Macko called the meeting to order at 13:00 hrs. Roll call was followed by the Pledge of Allegiance to the Flag.

Divisions Present: Division 1, Division 2, Division 3, Division 4, Division 5, Division 6, Division 7, Division 8, Division 10, Division 12, Division 13, Division 17, Division 20, Division 21, Division 25, Division 27, Division 28, Division 30, Division 31, Division 32, Division 33, Division 38, Division 40, Division 49, Division 54, Division 56.

Divisions Absent: Division 9, Division 11, Division 14, Division 15, Division 16, Division 18, Division 19, Division 22, Division 23, Division 24, Division 26, Division 29, Division 34, Division 35, Division 36, Division 37, Division 39, Division 41, Division 42, Division 43, Division 44, Division 45, Division 46, Division 47, Division 48, Division 50, Division 51, Division 52, Division 53, Division 55, Division 57, Division 58, Division 59, Division 60, Division 61, Division 62, Division 63, Division 64, Division 65, Division 66, Division 67, Division 68, Division 69

MABAS Staff Present included: Jeff Macko, Michael Graves, Don Davids, Harry Tallacksen, Jim Klinefelter, Dave Fleege, Glenn Ericksen, John Michalesko, John Paholke, Mike Forrest, Spencer Kimura, David Schweihs, Kevin Lyne, Darin Beckman, Joe Holomy, Jay Reardon, Jeanie Mercier, Ed Murphy, Sean Maloy, John Gaughan, Dave Haywood

2) Agenda – Additions, Deletions, Amendments

3) Minutes – Motion to Approve/Amend - October 12, 2016

Motion by Division 21, second by Division 20 made to approve the minutes of the MABAS-IL Executive Board meeting of October 12, 2016 as published. No further discussion. Approved by unanimous voice vote.

4) Guests – Introductions – Welcome

Matt Perez, Jim Hutton, Karl Ottosen, Ed Gibis

5) Public Comment Period – Non-Agenda Items

No public comments.

6) Agency Representative Remarks

a) ILEAS

No comment from Jim Hutton

b) OSFM

State Fire Marshal Perez gave an update on Legislative Rules of which two have been signed, the state budget remains on hold as the legislature continues to work through the process. OSFM budget passed both the House & Senate, Small Tools Grant is back in the budget, Truck/Ambulance loan remain and for the first time fire station loans are now available. In addition, \$350,000.00 additional funding for Cornerstone was approved and Illinois State Police has requested additional training for SWAT with Paramedics. More on this will be forthcoming.

c) IEMA

None

7) Finance – Budget – Comptroller’s Report

- a) Funds Status Report*
Treasurer Maloy reported. The meeting packet includes a Statement of Financial Activity (page 7 of the packet)
- b) Dues Report 2016*
Treasurer Maloy reported the membership dues for 2016 and projected dues for 2017 with a statement in the meeting packet (pages 9 & 10). Second notice going out to Division this month.
- c) Grant Matrix 2015 Current
Treasurer Maloy reported the 2015 grant is nearly spent down. Grant balance detail is included in the meeting packet (pages 11 through 14).
- d) 2016 Grant Submittal – SHGP/UASI – Status
Treasurer Maloy reported spending in the grant cycle begins on July 1st. Working with Cook County UASI on the signing of the agreement.

Motion to accept the Treasurer’s report as presented by Division 32, second by Division 31. No further discussion.
Approved by unanimous voice vote

8) Attorney, Legal Counsel, Legislative Matters

- a) MABAS-IL and MABAS-WI Interstate EMS MOA is on hold at the request of MABAS-WI. Has run in to a snag but still working through the process. Hope to be moving forward in the next few weeks.
- b) MABAS-IL and MABAS-IN Interstate MAMA-C – having ongoing dialogue with the President of Indiana, less complex than the agreement with Wisconsin. Hope to have an agreement to bring back to the body at the meeting in October.
- c) MABAS Contract Addendum Status Report* 2017 progress to date is 1,005 (86%) have completed the addendum with 161(14%) outstanding as of the end of May. As of May 30th, a list is in the meeting packet (pages 17 through 20) of those departments, by Division, that have yet to submit the signed addendum. Letters have been sent in June to the non-compliant Division asking their intentions along with a questioner. Have since received an additional 10 signed amendments.

Position Paper Regarding FEMA Policy RP9523.6 has been forward to Governor Rauner. Governor Rauner attended the last ITTF Meeting to speak to all agencies that are part of ITTF.

- d) 2017 MABAS Legislative Actions Regarding Sustainable Funding
 - 1) License Plate Renewal Fee Bill is stalled in the state budget deadlock. No movement is anticipated until the budget is passed. This is the 5th year we have attempted to obtain a revenue source.

9) Policy Considerations

- a) MABAS Dues Work Group Report and Recommendations Policy Consideration

We have never had a policy addressing what actions to take if a previous vote/decision was rendered and the parties wished to re-introduce. The By-Laws Committee subsequently has met and DRAFTED a policy

for all parties to review (Page 27 of the meeting packet). This is the initial introduction of the policy with a vote to be taken at the October 2017 meeting.

b) Fire Service Information Sharing and Analysis (FILO Committee) -

A formal policy giving broad guidance on a state-wide information sharing. A DRAFTED policy for all parties to review (Page 28 of the meeting packet) is being introduced with a vote to be taken at the October 2017 meeting.

10) Committee Matters and Reports

a) Illinois Terrorism Task Force (ITTF) Status Report

Under the ITTF Committee re-organization, 5 core committees have been established. The Fire Committee has been meeting monthly and reviewed the capabilities risk assessment. Minutes from the Committee Meeting included in the meeting packet (pages 32 through 40). Future meetings have been scheduled monthly through December 2017.

b) Fire Service UAV/Drone Work Group Status Report

This Committee was established 4 months ago for the purpose of establishing a state-wide policy on the use of drones. Many agencies realize the importance of drones during emergency operations. The work group has been working on a framework on guidance and policies. This will then be given to all Divisions to establish their own guidelines/SOP's/insurance/etc. This is strictly a voluntary program. Across the U.S. everyone is doing something different – the work group is looking to have a universal state-wide policy in order for all agencies to function under the same rules. In the process, it became clear professional services are required in order to insure the accuracy of the policy/procedures. The work group is requesting authorization to spend up to \$10,000.00 in professional fees. A motion by Division 4, second by Division 27. No further discussion. Approved by unanimous voice vote.

11) CEO Report

a) MABAS 2017 Annual Training Summit Report

Attendance was 440 attendees over the five days. A written report is in the meeting packet (Page 41)

b) MABAS “Spark Plug” Mentoring and Development Initiative.

Last newsletter Leaders of MABAS Tomorrow was intended to invest in those individuals who want to be the future of MABAS. The intent is to bring in new leaders of the future, specifically looking for individuals from Central and Southern parts of the state. Ten “bunk rooms” are now available at the MRC to house those interested at no cost to provide insight and training on programs related to the MABAS organization. The article invited for a submission of names....to date only two Chief's state-wide have submitted the names of two individuals. We need more than two names to have strong leadership ready to take MABAS in to the future.

c) MABAS-IL US & R ILTF-1 Accreditation EMAP Progress Report

In the room are two individuals who lead (Administration and Operations). FEMA is looking to rely on EMAC and those teams who meet the USAR requirements. Accreditation basically audits those teams to

insure we meet all the requirements and standards. We are currently preparing for Accreditation review (see page 43 of the meeting packet for detail). Four states are currently accredited.

d) MABAS 2017 Staff Annual Work Plan

Work plan goals established in November 2016 are in the meeting packet (Pages 44 through 55)

e) Logistics Deployment Supply Truck Redesign

Working with a vendor to create a 270 degree access to the existing truck. Preliminary costs are estimated at \$10,000.00 but before any final decision is made, want to be sure the movement of equipment and supplies can be done without having to empty the truck. (estimate and drawings in meeting packet on pages 56, 57).

f) MABAS Special Teams and MABAS Deployed Specialty Vehicles StarCom Radios

If your Division has a MABAS vehicle or team, working with ILEAS to have a StarCom mobile in every MABAS vehicle. Radio's will be delivered to those Divisions by the Branch Chiefs.

g) MABAS Foundation – 501 (c) (3) Progress Report

Continue to research for non-fire service people (up to 7) who could assist/support our cause and MABAS Mission. No decisions have been made to date.

h) MABAS Special Teams Status Report

Any Division with personnel on probation please have your personnel registered for classes as they become available. See your Branch Chief if you have any questions. (see pages 58 thorough 61 for Team status)

i) MABAS Division 38

MABAS Equipment Training Day Event hosted by Amboy Fire & Rescue District. CEO Reardon commended the Division 38 Leadership on what they have accomplished in their Division and what they have acquired. Representatives of Division 38 will be on the February schedule to share what they have accomplished in detail with a formal presentation.

j) MABAS Supported – HIPPA Compliance Report

This will be presented eventually to the entire state by a group of experts. A private company will be during an 8 hour class across the state – Divisions will be contacted by Dave Haywood at some point in the future to schedule in their area.

A LODD occurred in Dolton. Walk thru is Friday night with Funeral on Saturday. Chief has expressed his thanks to all who have offered assistance or calls.

IT Branch Chief Buehler has submitted his resignation. Tim Littlefield is filling in until further notice with any computer issues. A more formal notice will be forthcoming.

FEMA has reached out to MABAS to send 3 individuals to DC on how we approach state-wide immobilizations. MABAS will be sending Erickson, Haywood, and Littlefield for two-days in June with all expenses paid for by FEMA. This was by invitation only from FEMA.

The 2018 Training Summit will be February 5th through the 9th. Registration will start in December 2017

12) Capital/Major Projects Review

No report

13) Old Business

No old business to discuss

14) New Business

President Macko announced the upcoming retirement of CEO Jay Reardon effective July 1st. The Elected Leadership has approved for Glenn Ericksen to become the CEO effective July 1st. Jay Reardon will remain in a part-time status to work along side Glenn Ericksen to insure a smooth transition until December 31, 2107 at which time Jay will then be fully retired.

15) Divisional Reports

No reports

16) Public Comment – Non Agenda Items

No comments from the public

17) Adjournment

Motion to adjourn at 14:20 hours by Division 3, second by Division 2. No further discussion. Approved by unanimous voice vote.

18) Next Executive Board Meeting

Wednesday, October 11, 2017
1:00PM – 3:00PM
Peoria in conjunction with IFCA Annual Conference

Respectfully submitted by:

Chief Joseph C. Holomy
Secretary