

Mutual Aid Box Alarm System – Illinois Policy – Practices – Guidelines Manual

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Revised: 10/21/2016

Page 1 of 1

Subject: Governance – Elected MABAS Committee Leadership Team

Position Descriptions

Functional Area: Administration

Category: Policy and Attachments

Approved By:



PURPOSE

Provide policy and assertive direction regarding duties and responsibilities for each elected member of MABAS-Illinois Boards, including President, 1st Vice President, 2nd Vice President, Secretary, and Treasurer/Comptroller.

RESPONSIBILITY

It is the responsibility of each elected MABAS-Illinois Executive Leadership Team Member to:

- Review, understand and fulfill duties and responsibilities as stated in the position descriptions.
- Attend MABAS Executive Board Meetings and other meetings/events associated with the position duties and responsibilities.
- Assist as needed or directed by MABAS Leadership Team Board President.
- Comply and govern in accordance with the spirit and intent of MABAS-IL Bylaws currently in effect (October 16th, 2019).

ACCOUNTABILITY

Each MABAS Elected Leadership Team Board Member is accountable to the position description and all member MABAS Divisions in Illinois.

REPORTING REQUIREMENT

As required by position descriptions. All elected MABAS-Illinois Board Members Position descriptions are included as appendices to this policy.