

MABAS (Mutual Aid Box Alarm System)-Illinois

| Elected MABAS Committee / Executive Board Position Description | | |
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| Position Title: Treasurer/Comptroller | Effective Date: 8/15/2007 | Revised: 10/21/2016 |
| Position Term: 3 years (See MABAS-IL Bylaws as adopted 2/24/16) | | |

Duties and Responsibilities:

- Acts as MABAS Executive Board liaison and oversight of all MABAS financial and budget matters at the policy level.
- Provides input in financial, budgeted and grant matters to the MABAS Executive Board and MABAS CEO.
- Assures sound policy is enacted by MABAS Executive Board regarding financial matters.
- Coordinates the development and presentation of MABAS O&M budgets.
- Monitors the MABAS dues process and provides reports to the MABAS Executive Board
- Coordinates audits of MABAS financial matters with MABAS CEO.
- Accepts delegation from MABAS policy with guidance from the MABAS President.
- Has signature authority on MABAS accounts and checks.
- Comply and govern in accordance with the spirit and intent of the MABAS-IL Bylaws currently in effect.